

**PLEASE POST****Notice of an Administrative Opening for  
PRINCIPAL  
St. Charles Elementary School, Boardman OH**

The Diocese of Youngstown is accepting applications for the position of Principal at St. Charles Elementary School, in Boardman OH. St. Charles is a kindergarten through grade 8 school with an enrollment of approximately 292 students. For more information on the school, please visit [stcharlesschoolboardman.com](http://stcharlesschoolboardman.com).

**Qualifications:**

- Be a Roman Catholic, actively committed to developing a faith community and fully supportive of the teachings of the Catholic Church
- Be able to articulate and promote a vision of Catholic education
- Have appropriate academic preparation
- Have demonstrated leadership ability in past or present educational assignments
- Have the capacity, enthusiasm and intelligence to inspire teachers and students, parents and community
- Be highly motivating
- Have strong interpersonal skills

Purpose of Position: The principal is responsible for the leadership, administration, and implementation of the school's curriculum and instructional program in accordance with the school's mission, including enhancing the Catholic identity of the school, the establishment of the professional development program for the instructional staff, the guidance program, student activities, instructional technology, student discipline, and the general operation of the building.

**Opening Notice:** February 6, 2019

**Deadline for Applications:** March 1, 2019, or until position is filled

**Interview Date:** To be announced

**Send cover letter, resume and three professional references to:**

Randy Rair, Assistant Superintendent  
Office of Catholic Schools  
144 West Wood Street  
Youngstown OH 44503  
[rrair@youngstowndiocese.org](mailto:rrair@youngstowndiocese.org)

Further information can be obtained by calling Randy Rair at (330) 744-8451.