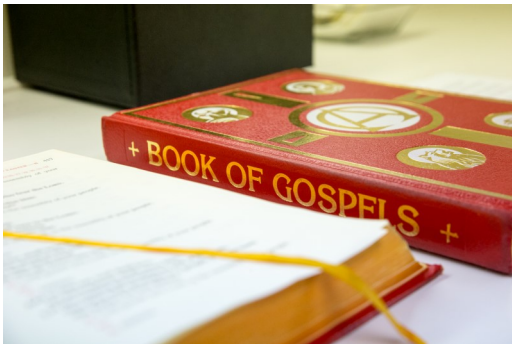


Parish Leader Overview

In our 2015 pastoral plan for evangelization, "Trusting In Christ: A Call To Discipleship," the chapter addressing Administration calls for the diocese to "work with the parishes to identify plans and create creative models of parish administration to promote deacon, religious and lay leadership in collaboration with the clergy to prepare for the next generation of parish leadership." Canon Law (517, §2) gives the bishop authority to designate a qualified person to participate in the exercise of pastoral care of a parish community when a resident pastor is not available. The person who leads a parish in this capacity in collaboration with the Canonical Pastor is known as a Parish Leader.



Office of Lay
Ministry
Formation

Parish Leader Formation Program

Office of Lay
Ministry
Formation

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Forming, training, and
empowering deacons,
religious men and women
and lay men and women for
the ministry of Parish Leader.



Program Details

Dates, times, and locations:

- Saturdays—October 26, February 22, and May 9 from 8:30A.M. until 3:30P.M. at St. Michael the Archangel Parish in Canton.
- Mondays— November 4 and 18; December 2; January 13 and 27; February 10, March 2, 16, and 30; and April 20 from 6:30P.M. until 9:00P.M. at the Ursuline Center, Canfield.
- The cost for the program is \$200 with a portion of the cost paid by the sponsoring parish.

Application Process:

1. Complete Application by **September 30th**, including:
 - Application form, Current Sacramental records, a Letter of recommendation from pastor plus two others, and a Statement of a personal call to parish leadership.
2. Applications will be reviewed by the Parish Leader selection committee. A limited number will be interviewed by the committee. Participants will be chosen from those interviewed.

Parish Leader Candidates

Parish Leader candidate qualities:

- ◆ Practicing Catholic in good standing
- ◆ Passionate, mature and vibrant faith
- ◆ Strong interpersonal skills
- ◆ Excellent leadership, organizational and planning skills.
- ◆ Prayerful
- ◆ Committed to community building

Parish Leader candidate requirements:

- ◆ A graduate degree in theology or pastoral ministry
- ◆ A minimum of five years of parish pastoral ministry experience, or its equivalent.
- ◆ Exceptions to these guidelines can be made based on a candidate's work and ministry experience.

Applicants to the Parish Leader Formation Program will be screened and interviewed. A limited number will be accepted. Completion of the program does not guarantee employment as a Parish Leader.

Overview of Program Topics

- Parish Leader as Servant Leader and the Diocesan Support Structure: An overview
- Chancellor and Parish Reports
- Child Protection
- Canon and Civil Law
- Liturgy and Worship
- Communications and information technology (bulletin, website, social media, and more)
- Lay Ministry Formation and Evangelization
- Catholic Schools, Catechesis and Sacramental Preparation
- Formation for Vocation (Priest, religious, married, and single)
- Characteristics of a vibrant parish
- Development and Stewardship
- Human Resource management – staff and volunteers
- Facilities management & Risk Management
- Parish Finances – budgeting, reporting, and controls
- Catholics Charities and Social Outreach
- Youth and Young Adult Ministry
- Missions
- Parish Pastoral Council, Parish Finance Council, Pastoral Planning

