

CATHOLIC DIOCESE OF YOUNGSTOWN



**ONE IN HOPE,
ONE IN MISSION**

ANNUAL DIOCESAN APPEAL

2022 LEADERSHIP MANUAL

2022 Leadership Manual

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OFFICE OF THE BISHOP

Diocese of Youngstown

Dear Brothers and Sisters in Christ,

The Annual Bishop's Appeal is now the **Annual Diocesan Appeal** with a new theme: ***One in Hope, One in Mission***. This new name will help us focus on the good work of our diocesan community, centered in the *hope* and *mission* of Jesus Christ. Though the name of the Appeal has changed, the causes it supports remain the same: to provide resources for Catholic Charities efforts within our diocese and to strengthen the faith of all parishioners through our many diocesan ministries.

Annually, the almsgiving focus of Lent, the leadership of our clergy and lay staff, and dedication of parishioners have allowed us to extend the hand of God to so many individuals and families in need through Catholic Charities and our diocesan ministries. Your efforts have encouraged our parishioners to respond generously to the Appeal and this generosity allows us to carry out the *hope* and *mission* of Jesus Christ to tens of thousands of people across our diocese.

Because of the increased physical and spiritual needs of our parishioners and people of goodwill across our diocese - especially due to the COVID-19 pandemic - we are seeking an Appeal goal of \$4 million in 2022. Once again, we are relying on your leadership and dedication to make this effort a success. We need you to follow the process outlined in this Manual and enthusiastically promote the 2022 Appeal.

I also ask that you remember the Appeal, along with those served through its success, in your prayers as we pray "*That all may be one.*"

Faithfully yours in Christ,

Most Reverend David J. Bonnar
Bishop of Youngstown

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2022 Leadership Manual

Introduction

Purpose of this manual

This manual has been prepared to assist parish leadership in planning and conducting the Annual Diocesan Appeal. It highlights the various phases of the Appeal, describes the important duties which our priests and laity are to perform and contains information to help ensure success. Your parish results should prove rewarding if the recommendations in this manual are followed.

Christian Stewardship

A Christian Steward receives God's gifts gratefully, cherishes and tends them in a responsible and accountable manner, shares them in justice and love with others and returns them with increase to the Lord.

Taken from *Stewardship - A Disciple's Response*, the US Bishops' pastoral letter on stewardship

The Annual Diocesan Appeal offers our Catholic people an opportunity to practice Christian stewardship by sharing their gifts of time, talent, and treasure as members of the Church in the Diocese of Youngstown.

United in our sacrificial support of the Appeal, we share in our responsibility of helping our Lord's needy and making possible the programs, services, and ministries funded by the Appeal.

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Prayer for the Annual Diocesan Appeal

One in Hope, One in Mission

Almighty Father, ever present source of all Hope.

Lord Jesus, ever present guide for all on Mission.

Holy Spirit, ever present giver of all gifts.

Inspire us in our commitment to serve the People of God throughout the Diocese of Youngstown in our support of the Annual Diocesan Appeal.

One in Hope, may we nurture that same gift in others as we work to alleviate their physical, emotional and spiritual poverty.

One in Mission, may we advance that same effort of Jesus into the future through the various ministries of our Parishes and our Diocesan Church.

Bringing our many gifts and blessings together, may we offer our communities renewed Hope and joy-filled Mission,
That All May be One!

Amen



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Case for Support

The Annual Diocesan Appeal offers Catholics in the Diocese of Youngstown an opportunity to respond to Jesus' teaching throughout the Gospels by ministering to those in need. The Appeal is the primary funding source that allows Catholic Charities to continue *Providing Help* and *Creating Hope* right here in our six-county diocese. In recent years, the number of families and individuals coming to Catholic Charities for help has increased while resources have decreased. This is especially true considering the challenges during the time of the COVID-19 pandemic, when many more have found themselves unemployed or underemployed.

As a result, we are challenged to encourage more people of the diocese to respond generously to the Annual Diocesan Appeal. Only with increased support can we effectively respond to the Gospel call that we serve the least among us in this time and place.

Catholic Charities efforts serve the neediest in our communities, regardless of faith tradition. This is accomplished through an administrative unit in downtown Youngstown and three direct-service agencies that minister to individuals and families throughout the diocese. In 2021, Catholic Charities agencies within the Diocese of Youngstown provided direct support to more than 35,000 individuals. **Sixty percent (60%)** of the funds raised in the Appeal are designated for Catholic Charities, which includes:

- Catholic Charities of Ashtabula County: 6,187 received direct service
 - Basic Needs Assistance: 2,298
 - Financial Wellness/Financial Literacy: 635
 - Housing Counseling: 416
 - Educational Opportunities: 182
 - Protective Services: 445
 - School-based Programming: 2,211
- Catholic Charities Regional Agency (Columbiana, Mahoning, and Trumbull Counties): 18,123 received direct service
 - Adoption Information, Referral, and Search: 12
 - Basic Needs Assistance: 5,810
 - Down Payment Assistance / Home Ownership: 91
 - Ex-Offender/ Prison Re-entry / Linkage Services: 194
 - First Step / Pregnancy Support Services: 289
 - Housing Counseling: 157
 - Homeless Outreach & Rapid Rehousing: 2,286
 - SOAR Project / Benefit Bank: 202
 - Senior Support Services: 454
 - Catholic Charities Senior Center: 142 people received 13,574 home delivered meals in the East Liverpool area
 - Christina House Domestic Violence Program
 - 67 people received shelter
 - 243 people received assistance obtaining protection orders
 - 2,288 people participated in educational/training opportunities or received legal advocacy services, response to crisis calls, or information and referral services



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- Information & Referral: 5,795
- Voice of Hope Homeless Shelter: 93
- Catholic Charities Serving Portage & Stark Counties: 10,974 received direct service
 - Basic Needs Assistance: 8,004
 - First Step Family Support: 2,515
 - Adult Day Services: 28
 - Furniture Program: 390
 - Educational Opportunities: 37
- Office of Catholic Charities Diocesan Offices
 - Immigration Legal Services: 64
 - Prison Ministry: 20-25 volunteers minister to hundreds of inmates in 10 correctional facilities located within the Diocese of Youngstown

Diocesan ministries impact all parishes and Catholics in our diocese. The support given during the Annual Diocesan Appeal makes evident our discipleship in Christ Jesus through the extension of our ministry to the evangelization and faith formation of individuals and families. **Forty percent (40%)** of the funds from the Appeal are designated for diocesan ministries, which in 2021 supported parishes in their ministry to parishioners through:

- 1,116 baptisms
- 1,125 First Holy Communions
- 1,290 confirmations
- 133 who entered the Church through RCIA
- 254 weddings
- 2,272 funerals

The diocesan ministries supporting parishes and parishioners include:

- Office of Communications
 - Facebook reaches 20,000 per month
 - Instagram reaches 3,000 per month
 - Twitter reaches 10,000 per month
 - YouTube reaches 800 per month
 - Pinterest near 500 impressions
 - LinkedIn near 300 impressions
 - TOTAL REACH: NEARLY 35,000 PER MONTH
- Office of Missionary Discipleship
 - Small groups are being formed at all parishes
- Department of Canonical Services
- Department of Clergy and Religious Services
 - Vocations and Seminary formation
 - 15 seminarians in formation
 - Permanent Diaconate Formation
 - 9 aspirants in formation



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- Department of Financial Services
 - Facilitate parish and school safety seminars
 - Conduct parish stewardship campaigns
- Department of Pastoral and Education
 - Catholic Schools
 - 22 elementary schools with 4,493
 - 6 high schools with 1,494 students
 - 1 university with 1,850 students
 - Diocesan Archives
 - Facility acquisition
 - Organized by the Curator of the Patrimony with plans to hire an archivist
 - Faith Formation and Lay Ecclesial Ministry
 - 8,479 students in parish CCD programs
 - Webinars, workshops, retreats, and online courses for parish religious education directors and teachers
 - Training for new catechists and other lay parish staff members
 - Nourish & Network program for parish religious education directors
 - Certification courses for Catholic school teachers as well as parish religious education directors and teachers
 - Curation of the diocesan library
 - Pro-Life, Marriage, and Family Ministry
 - Annual diocesan White Mass
 - 2 annual diocesan Wedding Anniversary Masses
 - 2 annual diocesan Masses for Life
 - 120 couples participating in Engaged Couples Retreats
 - Walking with Moms in Need program
 - Worship
 - 53 liturgies planned and facilitated, including ordinations and confirmations
 - Youth & Young Adult Ministry
 - 1,511 students in High School Youth Ministry programs
 - 860 participants in young adult ministries across the diocese

To properly support the efforts of Catholic Charities and these important Diocesan ministries, this year's Annual Diocesan Appeal diocesan goal is **\$4 million**.



Solicitation and Promotion Methods

The following solicitation and promotion methods will be used for this year's Annual Diocesan Appeal.

2021 donor-parishioner letter mailing

Week of February 21

Mailing to all who made a gift to last year's Appeal, including:

- Giving circle members (see **Giving Circles** section)
- Advance gift prospects
- Donor-parishioners giving under \$100 in 2021

2021 nondonor letter mailing

Week of February 28

Mailing to Catholics who did not make a gift to last year's Appeal, including:

- Lapsed donor-parishioners, who made a gift 2 or 3 years ago, but have not since then
- Parishioners who have never made a gift

In-pew phase

Schedule in following sections

Parishioners are solicited during the Masses on designated weekends. Commitment envelopes are made available and a collection process is established and communicated. Commitment envelopes are traditionally completed by parishioners and collected after the homily on Commitment Weekend. A central collection place using a designated basket or box may be established and communicated with parishioners or parishes may opt to have parishioners place them in the normal offertory collection baskets.

Follow-up mailings

Weeks of April 25 and May 23

Mailings are sent by the Office of Development & Stewardship to those who contributed in recent years, but have not yet responded this year.

Social media content and videos

Social media content including videos will be produced and shared on diocesan social media accounts weekly for promotion with their own media outlets.

Posters

Posters are provided for parishes to display in high traffic areas. Spanish posters are available upon request.

Bulletin inserts

Bulletin inserts will be available in PDF and PNG format on the diocesan website (DOY.org/appeal).



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Giving Circles

Mission Makers Circle

\$25,000 and above

The mission of Jesus Christ is to extend the love of God the Father who sent Jesus to earth so that we could come to know him and have eternal life. Mission Makers believe in the mission of Jesus Christ such that they make the Annual Diocesan Appeal a priority in their charitable giving with gifts of \$25,000 or more.

Circle of Hope

\$10,000-\$24,999

As a Christian virtue, hope allows one to believe that the world can be made a better place by serving others in the way of Jesus Christ. Members of the Circle of Hope are inspired by the teachings of Jesus and seek to spread his hope with gifts to the Annual Diocesan Appeal between \$10,000 and \$24,999.

Circle of Discipleship

\$5,000 to \$9,999

The disciples were personal followers of Jesus when he was on earth, following him where many others would not. Members of the Circle of Discipleship emulate the same fervor Jesus' own disciples had for his ministry, and make gifts of \$5,000 to \$9,999 to the Annual Diocesan Appeal.

Circle of Charity

\$2,500 to \$4,999

Acts of charity are an extension of our goodwill and belief that it is our duty to share with others what God has given to us. Members of the Circle of Charity recognize their gifts and share them back with the Lord and his people with gifts to the Annual Diocesan Appeal between \$2,500 and \$4,999.

Circle of Compassion

\$1,000 to \$2,499

Jesus Christ had profound compassion for the needy and those on the peripheries. Members of the Circle of Compassion seek to be Christ-like in their compassion for those with physical and spiritual needs with gifts between \$1,000 and \$2,499 to the Annual Diocesan Appeal.

Sustainers Circle

Recurring gifts in any amount

Sustainers provide the most consistent support of the Annual Diocesan Appeal through automatic recurring weekly, monthly, or quarterly gifts of their desired amount. More information is available on the diocesan website, DOY.org.



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Methods to Make a Gift

The following methods to make a gift will be used for this year's Annual Diocesan Appeal.

Respond to a direct mail solicitation

All direct mail solicitations include a response envelope for donor-parishioners to mail directly to the Annual Diocesan Appeal post office box.

Respond to the in-pew phase

Parishes are provided in-pew response envelopes that donor-parishioners can mail directly to Annual Diocesan Appeal post office box or placed in designated collection area(s) at parishes, including offertory collection baskets.

Any gifts returned to the parish should be sent to the Office of Development & Stewardship at the designated times (See **Reporting Results**).

Make a gift online

Donor-parishioners can visit the diocesan website (DOY.org/appeal) to find the Annual Diocesan Appeal webpage with a link to make a gift online. The online giving service provider for the Annual Diocesan Appeal is GiveCentral, a reputable service provider among Catholic dioceses across the United States.

Make a stock gift or IRA distribution

Anyone interested in making a gift of stock or an IRA distribution to benefit the Appeal should contact Luke Politsky, Director of Development & Stewardship, at lpolitsky@youngstowndiocese.org or 330-744-8451 x298.

Gift Frequency Options

Donor-parishioners can make a gift in any of the following frequencies:

Sustaining gift (online recurring only)

Online recurring gifts can be set up for weekly, monthly, or quarterly installments. Donor-parishioners have the option to make an ongoing gift (without a specified end date) or to set a final installment date for their gift.

Monthly installments (direct mail or online)

Giving statements are sent monthly by the Office of Development & Stewardship to donor-parishioners who choose to make a gift in monthly installments.

This total may be offset with a one-time gift at the beginning of the Appeal process.

Quarterly installments (direct mail or online)

Giving statements are sent quarterly by the Office of Development & Stewardship to donor-parishioners who choose to make a gift in quarterly installments.

This total may be offset with a one-time gift at the beginning of the Appeal process.

One-time gift (direct mail or online)

Donor-parishioners may make a one-time gift at any time of the year, but it is encouraged during the active solicitation process (the seasons of Lent and Easter) to not necessitate sending addition direct mail solicitations.



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Timeline

<i>2021 donor-parishioner letter mailing sent</i>	<i>Week of February 21</i>
<i>Clergy meetings via Webex</i>	<i>Monday, February 21, 2:30-3:30</i> <i>Thursday, February 24, 4:30-5:30</i>
<i>2021 nondonor letter mailing sent</i>	<i>Week of February 28</i>
<i>Deadline for parish material deliveries</i>	<i>Friday, February 25</i>

Announcement Weekend **8th Sunday in Ordinary Time** **February 26/27**

- Appeal posters are displayed in the church and other high traffic areas
- Commitment envelopes are available, either in pews or in a central location in the church
- Presider gives homily with provided talking points

Commitment Weekend 1 **1st Sunday of Lent** **March 5/6**

- Designated announcement appears in the bulletin
- Commitment envelopes are available, either in pews or in a central location in the church
- Presider gives homily including how sacrificial giving to the Appeal is a form of almsgiving
- Announcement is made to follow up on the homily

Report 1 due from parishes *Thursday of the 1st Week of Lent* *Thursday, March 10*

Commitment Weekend 2 **2nd Sunday of Lent** **March 12/13**

- Designated announcement appears in the bulletin
- Commitment envelopes are available, either in pews or in a central location in the church
- Homilist mentions Appeal during homily and references commitment envelopes
- Lay parishioner may give a short witness talk about why they support the Appeal
- Announcement is made mentioning the parish's progress

Commitment Weekend 3 **3rd Sunday of Lent** **March 19/20**

- Designated announcement appears in the bulletin
- Commitment envelopes are available, either in pews or in a central location in the church
- Homilist mentions Appeal during homily and references commitment envelopes
- Lay parishioner may give a short witness talk about why they support the Appeal
- Announcement is made to follow up on the homily



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Follow-up Weekend 1

4th Sunday of Lent

March 26/27

- Designated announcement appears in the bulletin
- Commitment envelopes are available, either in pews or in a central location in the church
- Announcement is made to follow up on the homily

Report 2 due from parishes

Thursday of the 4th Week of Lent

Thursday, March 31

Follow-up Weekend 2

5th Sunday of Lent

April 2/3

- Designated announcement appears in the bulletin
- Commitment envelopes are available, either in pews or in a central location in the church
- Announcement is made to follow up on the homily

Follow-up Weekend 3

Palm Sunday

April 9/10

- Designated announcement appears in the bulletin
- Commitment envelopes are available, either in pews or in a central location in the church
- Announcement is made to follow up on the homily

Follow-up Weekend 4

Easter Sunday

April 16/17

- Designated announcement appears in the bulletin
- Commitment envelopes are available, either in pews or in a central location in the church
- Announcement is made to follow up on the homily

Report 3 due from parishes

Easter Thursday

Thursday, April 21

Follow-up mailing to those who have not yet responded

Week of April 25

Follow-up mailing to those who have not yet responded

Week of May 23

Active solicitation ends

Pentecost Sunday

June 4/5



Suggested Homily Points for Announcement Weekend

We encourage you to use this introductory paragraph so that everyone in the diocese will have a similar understanding of the movement from the former Annual Bishop's Appeal to the Annual Diocesan Appeal.

"This weekend, we are uniting with parishes throughout the diocese in announcing the 2022 Annual Diocesan Appeal. Replacing the former Annual Bishop's Appeal, this annual campaign will continue to make possible the necessary funds to first and foremost allow Catholic Charities within our diocese to assist in caring for our brothers and sisters suffering from physical, emotional and spiritual poverty. It will also continue to provide for a vast array of diocesan ministries reaching into every parish, school, and institution across our six counties, from priestly and lay ministry formation, to marriage and family ministry, to religious education and Hispanic ministry, and much more. The new focus of the Annual Diocesan Appeal invites us to reflect upon and take to heart the theme: *One in Hope, One in Mission*. The prayers and readings for this announcement weekend could not be better designed as we unite in this great effort."

Below are other points you are encouraged to use in your homily.

- In the opening prayer (collect) for the Mass today, we prayed: "That the course of our world may be directed by your peaceful rule and that your Church may rejoice, untroubled in her **devotion**."
- That sense of devotion is echoed in the second reading, as we hear, "Therefore, my beloved brothers and sisters, be firm, steadfast, always fully **devoted** to the work of the Lord, knowing that in the Lord your labor is not in vain."
- Whether starting as a Catholic Charities Appeal, or later, as the Annual Bishop's Appeal, and now, as the Annual Diocesan Appeal, the greatest common factor has been the devotion of the people of God throughout our diocese, joining together, and offering their resources to bring greater hope into the lives of those in need, and to set our Church firm in a renewed sense of mission.
- A steadfast dimension of the various appeals over time, is the great majority of funds that goes directly to the work of serving the poor and needy among us through the work of Catholic Charities. Something everyone should be aware of and very happy to know.
- Indeed, the words of the Gospel today invite us all to glorify God for an abundance of blessing in our own lives, and then make the appropriate response to the appeal, for, "A good person out of the store of goodness in his heart produces good."
- Many of you who have so lovingly and generously responded to the past appeals have already received information about the new Annual Diocesan Appeal in the mail. If you have not, in the pews (or bulletins) today, we have the Appeal brochure, including the response portion. We ask that you take some time to read over the various ways in which the funds generated by the Annual Diocesan Appeal will have an impact on reducing poverty and increasing ministries in our six counties.
- In a very real way, our response to the appeal is a response of thanksgiving to God. As we sang in our response today, "Lord, it is good to give thanks to you." Uniting with the many throughout our diocesan Church, may we strive to be one in hope and one in missions, that all may be one.



Roles of Key Parish Personnel

Role of the Pastor/Administrator/Parish Leader/Pastoral Associate

- Serve as parish's leader for the Annual Diocesan Appeal.
- Involve pastoral council, finance council, commissions, and organizations in working toward the successful attainment of the parish goal.
- Encourage participation of every registered parishioner through the procedures recommended in this manual.
- Oversee the Appeal effort at the parish ensuring adherence to the Appeal timeline.
- Assist the Director of Development & Stewardship in evaluating the Appeal effort.

Role of the Witness Presenter (optional but encouraged)

- The pastor may select a lay parishioner to give a short witness talk about why they traditionally make a gift to the Appeal.
- This should occur on Commitment Weekend(s) 2 and/or 3 during normal announcement time.

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Guidelines for In-Pew Phase

Announcement Weekend

8th Sunday in Ordinary Time

February 26/27

1. Presider gives homily with provided points.
2. Presider announces the Appeal from the pulpit at all Masses during normal announcement time (see **Suggested Pulpit Announcements** section).

Commitment Weekend 1

1st Sunday of Lent

March 5/6

1. Designated announcement appears in the bulletin.
2. Letter from the pastor encouraging support of the Appeal appears in the parish bulletin.
3. Volunteers designated by the Pastor ensure commitment envelopes are in place before each Mass and a collection location is clearly established and communicated.
4. Presider gives homily including how sacrificial giving to the Appeal is a form of almsgiving.
5. At the end of the homily, the manner in which the commitment envelopes are made available and collected is noted, in keeping with the custom the parish has established.
6. During announcement time, a short announcement is made referencing the homily and availability of commitment envelopes.

Commitment Weekends 2 and 3

2nd and 3rd Sundays of Lent

March 12/13 and 19/20

1. Designated announcement appears in the bulletin.
2. Volunteers designated by the Pastor ensure commitment envelopes are in place before each Mass and a collection location is clearly established and communicated.
3. During the homily, parishioners are asked to fill out a commitment envelope if they did not do so previously, either in church or through the mailing from Bishop Bonnar. Parishioners are reminded that if they do not respond at this time they will be contacted in the near future.
4. A lay parishioner may give a short witness talk after Communion about why they support the Appeal.
5. During announcement time, an update of parish progress is given.

Follow-up Weekends 1-4

4th Sunday of Lent-Easter Sunday

March 26/27-April 16/17

1. Designated announcement appears in the bulletin.
2. Volunteers designated by the Pastor ensure commitment envelopes are in place before each Mass and a collection location is clearly established.
3. During announcement time, an update of parish progress is given.



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Suggested Bulletin Announcements

Commitment Weekend 1

1st Sunday of Lent

March 5/6

2022 Annual Diocesan Appeal
One in Hope, One in Mission

The Annual Bishop's Appeal is now the **Annual Diocesan Appeal** with a new theme: ***One in Hope, One in Mission***. This new name will help us focus on the good work of our diocesan community, centered in the *hope* and *mission* of Jesus Christ. The causes the Appeal supports remain the same: to provide resources for Catholic Charities efforts within our diocese and to strengthen the faith of all parishioners through our many diocesan ministries.

This weekend every member of (PARISH NAME) is called upon to support the work of our Lord Jesus made possible through the Annual Diocesan Appeal. Please make your sacrificial commitment to the 2022 Diocesan Appeal. Bishop Bonnar is counting on the support of every parish family to meet our parish goal of (AMOUNT).

Commitment Weekends 2 and 3

2nd and 3rd Sundays of Lent

March 12/13 and 19/20

2022 Annual Diocesan Appeal
One in Hope, One in Mission

The Annual Bishop's Appeal is now the **Annual Diocesan Appeal** with a new theme: ***One in Hope, One in Mission***. This new name will help us focus on the good work of our diocesan community, centered in the *hope* and *mission* of Jesus Christ. The causes the Appeal supports remain the same: to provide resources for Catholic Charities efforts within our diocese and to strengthen the faith of all parishioners through our many diocesan ministries.

A heartfelt THANK YOU to everyone who has made a commitment to the 2022 Annual Diocesan Appeal. To date, (NUMBER RESPONDING) of our (NUMBER OF PARISH HOUSEHOLDS) have responded. However, we need the support of all members of our parish if we are to be successful in reaching our parish goal of (PARISH GOAL).

If you have not yet responded to the 2022 Annual Diocesan Appeal, please do so at this time using the commitment envelopes available in the church or by sending your commitment to the parish office. Parishioners who have not responded yet will be contacted soon about making a commitment.



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Follow-up Weekends 1-4

4th Sunday of Lent-Easter Sunday March 26/27-April 16/17

2022 Annual Diocesan Appeal *One in Hope, One in Mission*

The Annual Bishop's Appeal is now the **Annual Diocesan Appeal** with a new theme: ***One in Hope, One in Mission***. This new name will help us focus on the good work of our diocesan community, centered in the *hope* and *mission* of Jesus Christ. The causes the Appeal supports remain the same: to provide resources for Catholic Charities efforts within our diocese and to strengthen the faith of all parishioners through our many diocesan ministries.

THANK YOU to all who made a commitment to the 2022 Annual Diocesan Appeal. To date, (NUMBER RESPONDING) have collectively committed (AMOUNT PLEDGED) toward our parish's goal of (PARISH GOAL). If you have not yet made your commitment please do so by sending your response to (PASTOR'S NAME) attention at the parish office.



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Suggested Pulpit Announcements

Announcement Weekend

8th Sunday in Ordinary Time

February 26/27

As you heard in the homily, the Annual Bishop's Appeal is now the **Annual Diocesan Appeal** with a new theme: ***One in Hope, One in Mission***. This new name will help us focus on the good work of our diocesan community, centered in the *hope* and *mission* of Jesus Christ. The causes the Appeal supports remain the same: to provide resources for Catholic Charities efforts within our diocese and to strengthen the faith of all parishioners through our many diocesan ministries.

Our parish was given an Appeal goal of \$_____ to contribute towards the diocesan goal of \$4 million. Bishop Bonnar is counting on our support of the 2022 Appeal to reach our goal to provide resources for Catholic Charities efforts within our diocese and to strengthen the faith of all parishioners through our many diocesan ministries.

Thank you to those members of our parish who responded early to the Appeal through the mailing sent to you by Bishop Bonnar. Please prayerfully consider how you can best respond when asked to make a commitment next weekend.

Thank you.

Commitment Weekend 1

1st Sunday of Lent

March 5/6

As I mentioned during the homily today, please prayerfully consider supporting the Annual Diocesan Appeal: *One in Hope, One in Mission*. Commitment envelopes are available in (PLACE) and you may return them to (PLACE).



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Commitment Weekends 2 and 3 2nd and 3rd Sundays of Lent March 12/13 and 19/20

Thank you to all who made a commitment to the Annual Diocesan Appeal: *One in Hope, One in Mission*. To date, (NUMBER RESPONDING) of our (NUMBER OF PARISH HOUSEHOLDS) have responded. However, we need the support of every member of our parish if we are to be successful in reaching our parish goal of (PARISH GOAL).

If you have not yet made your commitment, please find the commitment envelope in (PLACE) and return them to (PLACE).

Bishop Bonnar is asking that we invite every member of (PARISH NAME) to join us in faithful support of the Annual Diocesan Appeal to provide resources for Catholic Charities efforts within our diocese and to strengthen the faith of all parishioners through our many diocesan ministries.

Thank you and may our Lord bless you for whatever help you can give.

Follow-up Weekends 1-4 4th Sunday of Lent-Easter Sunday March 26/27-April 16/17

Thank you to all who made a commitment to the Annual Diocesan Appeal: *One in Hope, One in Mission*. To date, (NUMBER RESPONDING) of our (NUMBER OF PARISH HOUSEHOLDS) have responded. This is (PERCENTAGE) percent of our households. However, we need the support of every member of our parish if we are to be successful in reaching our parish goal of (PARISH GOAL).

If you have not yet made your commitment, please find the commitment envelope in (PLACE) and return them to (PLACE).

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Reporting Results

Reports due to the Office of Development & Stewardship

Commitment envelopes collected by each parish are placed in a provided mailing envelope and mailed or delivered to the diocesan Central Offices corresponding to the following dates:

Report 1 due	Thursday of the 1 st Week of Lent	Thursday, March 10
Report 2 due	Thursday of the 4 th Week of Lent	Thursday, March 31
Report 3 due	Easter Thursday	Thursday, April 21

Please note that **Thursday, April 21** is the absolute deadline for making your final report, as the Office of Development & Stewardship will send the first follow-up mailing the week of **April 25** (2nd Week of Easter) soliciting those who have yet to respond. The time in between those two dates is needed in order to process gifts and arrange the follow-up mailing list.

Reports provided by the Office of Development & Stewardship

Weekly reports for parishes' use are made available on the diocesan website on the Annual Diocesan Appeal page (DOY.org/appeal). An updated report will be published each week on Wednesday.

If a parish needs a report earlier during any particular week, please contact Peggy McMahon at 330-744-8451 x324 or pmcmahon@youngstowndioocese.org.

Parishes using ParishSOFT can find an updated report through their portal at any time.