

Job Title: Intervention Specialist **2024 - 2025 School Year** **Department:** Academics

Reports to: Principal

Effective Date: 01/26/2024

PRIMARY PURPOSE:

To design and implement Individual Education Plans for children with academic and executive functioning needs. The Intervention Specialist will consider factors such as language, developmental level, and health status when making recommendations. The Intervention Specialist will provide classroom instruction and interventions and monitor student progress by collecting data. To ensure success, you need to make informed observations and design effective programs. Preferred applicants are knowledgeable, compassionate and have outstanding data analysis skills.

MAJOR RESPONSIBILITIES AND DUTIES:

- Provides an educational program for students as defined in the students Individualized Education Program (I.E.P.).
- Works cooperatively with regular classroom teachers, interpreting the abilities and disabilities of these students, assisting in classroom intervention strategies, accommodating general education curriculum as necessary, and assisting the student with regular class assignments.
- Teaches intervention-level core courses in both self-contained and co-teaching/inclusion settings.
- Communicates regularly with parents and professional staff regarding the educational, social, and personal needs of students.
- Assists the special education student in making an assessment of his/her abilities and in establishing educational and vocational occupational goals in keeping with these abilities.
- Develops and implements an Individualized Educational Program of each child, complimentary to his/her educational strengths and needs as defined through the multifactored evaluation and I.E.P. process, and Regular Education Curriculum.
- Completes necessary reports and record keeping as required by state and local policies and procedures.
- Participates in professional growth activities through staff development, inservice, workshops, and higher education.
- Other duties as assigned by the Principal.

QUALIFICATIONS:

- Intervention specialist teaching license; additional content area license(s) preferred, but not required
- Master's degree preferred, but not required
- Experience working with children with special needs, including Autism
- Ability to design effective individualized academic and executive functioning interventions for diverse students
- Proficient knowledge of classroom policies and procedures
- Ability to teach in large and small group settings and/or co-teaching in mainstream classrooms
- Completion of criminal background checks
- Outstanding communication skills
- Strong people skills
- Excellent observation and analytical skills

NOTE: This job description is not intended to be all-inclusive. Employee may perform other related duties as negotiated to meet the ongoing needs of the organization.

St. Vincent – St. Mary High School is an equal opportunity employer

Please send a resume and cover letter to: employment@stvm.com