

# Sacramental Records



## **THE IMPORTANCE OF THE RECORDS**

Sacramental Records are vital to the Church, individuals, and communities. They document the religious lives of parishioners and record the history of our Catholic communities. Their creation, preservation, and proper use are essential to the life of the Church.

Thank you for taking seriously your role in creating and preserving these records. The following guidelines are meant to provide practical guidance for parish use and are not intended as a complete statement of all issues that may arise in Canon Law, civil law, or archival practice.

## **PRESERVING THE REGISTERS AND INFORMATION**

The Code of Canon Law refers to sacramental registers as “parish books” that are to be “accurately inscribed and carefully preserved (can. 535).” The handwritten registers themselves are the official and only authentic record of a sacrament.

Records of baptism, confirmation, marriage, and Holy Communion must be kept permanently. Death registers, although not sacramental, must also be maintained permanently. If your parish has registers for anointing of the sick, they too should be preserved.

Sacramental records may be duplicated on computers. However, a complete record must be maintained in the paper registers, and **the registers themselves are never to be destroyed or discarded.**

Paper registers must be kept even in our digital age. In bound books, an entry is unlikely to be removed or altered without leaving evidence. Changes to entries are easily traced, unlike in a database. Computer systems are wonderful for storing and searching the data, but they are ultimately unstable, can be altered too easily, and will not preserve information as long as paper.

Sacramental registers are to be stored in a locked fire-proof or fire-resistant cabinet. In order to preserve the books, do not staple, tape, or paper clip sacramental notation records to the applicable page in the register. Make the notation and place the paper in the back of the register, with a pencil note of the page it applies to.

The registers may never be taken off the parish premises except for duplication by the Diocese.

## **MAKING ENTRIES**

Record each entry as soon as possible after the celebration of the sacrament. If for a particular reason an entry must be made out of chronological order, cross reference it in the proper chronological location in the register, e.g. "see SMITH, Book 2, page 37."

PRINT plainly and legibly each entry in blue or black ink. Do not use cursive or elaborate scripts.

Every entry is to be listed in the register index according to the person's last name.

## **MAINTAINING CONFIDENTIALITY**

Sacramental registers are kept for the good of the Christian faithful but they are private, not public, documents. Although sacramental registers contain information about public events and some facts readily known to an interested party, they also contain information that may be very personal and confidential. Care must be taken to **protect people's privacy**.

**The Sacramental registers themselves should never be made available to researchers.** The pastor or the one designated by him may research information as requested and as time permits and make the information available on separate paper. Care must be taken not to disclose confidential information.

## **MAKING CERTIFICATES**

A sacramental certificate should be an exact duplicate of the data in the sacramental register, except in the case of adoption. Names should be transcribed as written. (However, if you see "Pater Ignotus" in the father entry, do not transcribe this – it is not a name. It means "father unknown" and it is not to be included.)

All data contained in the register, except that which is marked confidential, should be included. If there is no data in the 'notations' column, 'No notations' should be printed on the certificate.

Sacramental certificates are public ecclesiastical documents and therefore must be signed by the pastor or his delegate.

For 70 years from the celebration of the sacrament, certificates may be provided only for the person named in the sacramental record, a diocesan official involved in canonical investigations, a parent or legal guardian of a minor child, or an individual with valid power of attorney for the person who received the sacrament.

For records more than 70 years old, a descendant of the subject may request a certificate, though rules still apply about the confidentiality of adoption information.

## **MODIFYING RECORDS**

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Once entered in a sacramental register, the data is considered official and permanent. It may not be modified except under special conditions. Original data should never be scratched out, erased, whited out or otherwise destroyed or obliterated.

**PERMITTED CHANGES:** correct name; correct date; correct spelling; new legal name; adoptive parent(s).

- **MINOR CHANGES**, (for example, correcting a misspelling) may be made directly to the original entry. Such changes are to be made by drawing one straight, simple line through the word, number, or letter to be changed, and printing the correct text immediately above or below it. Save the documentation on the change (for example a birth certificate to correct a name) in a folder kept next to the register.
- **MAJOR CHANGES**, (for example, to record an adoption after baptism) may require that a new entry be created. In these cases, the original entry is to be preserved without change. "DO NOT ISSUE CERTIFICATE FROM THIS RECORD" is to be printed carefully across the face of the original record. A new entry with the changes is to be made in the same register as close to the original entry as possible. Both entries, as well as listings in the index are to be cross referenced. (See also "ADOPTION" below.)

**CHANGES that are NOT PERMITTED:** non-adoptive stepparents, nicknames.

## **ADOPTION: BAPTISM CELEBRATED BEFORE ADOPTION**

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For children baptized before adoption, the following information is to be added to the original entry in the baptismal register after the adoption is finalized:

1. Place parentheses ( ) around the names of the birth parents. Do not use white correction tape or fluid or obliterate the original name in any way.
2. Place parentheses around the former surname.
3. Add the child's new surname.
4. Add the name(s) of the adoptive parent(s)
5. Add notation that the child was legally adopted.

OR, create a new cross-referenced entry as noted in "MODIFYING RECORDS" above.

In the new record place:

1. The new legal name of the child as designated by the adoptive parent(s),
2. Names of the adoptive parent(s),
3. Date and place of birth,
4. Date and place of baptism,
5. Name of the minister of baptism.

### **ISSUING A BAPTISMAL CERTIFICATE FROM THIS RECORD:**

Give the name(s) of the adoptive parent(s), child's new legal surname, date and place of birth, date and place of Baptism, name of the minister who administered the sacrament. Do not give the names of the birth parents, nor the sponsors, nor any mention of the fact of an adoption.

## **ADOPTION: BAPTISM CELEBRATED AFTER ADOPTION**

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For children baptized after adoption, no reference to the adoption or to the birth parents is made in the baptismal register, nor placed on any certificate.

The following information is to be entered in the Baptismal Register:

1. Baptismal name of the child as designated by the adoptive parent(s)
2. Name(s) of the adoptive parent(s) (including the maiden name of the mother),
3. Date and place of birth
4. Name(s) of the sponsor(s) (godparent(s)) chosen by the adoptive parents
5. Date and place of baptism
6. Signature of the officiating priest or deacon.

### **ISSUING A BAPTISMAL CERTIFICATE FROM THIS RECORD:**

Baptismal certificates issued by the parish for adopted children are no different from other baptismal certificates. No mention of the adoption is placed on the certificate.

## **BAPTISMAL REGISTERS**

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Record the:

- Baptismal name of the child at the time of baptism
- (m) or (f), indicating gender,
- Date and place of birth,
- Date and church of baptism, (note the worship site, not the parish name),
- Full names of the parents (always including the maiden name of the mother),
- Full names of the sponsor(s)/godparent(s); If a non-Catholic Christian serves as a witness along with a Catholic sponsor, the words "Christian witness" should be placed after the name in the register;
- officiating priest or deacon.
- Church sui iuris of ascription (effective March 9, 2025) (use "RC" for Roman Catholic). Place next to last name of child.

Entries are to be made in the books as they occur in time. Index the names separately.

In the baptismal register are also to be noted:

- confirmation and
- those things which pertain to the canonical status of the Christian faithful by reason
  - of marriage,
  - of adoption,
  - of the reception of sacred orders, or perpetual profession made in a religious institute, and
  - of change of Church sui iuris.

When issuing a certificate of baptism, data in the "Notations" column is to be included. If there is no data in the column, the words "No Notations" should be printed on the certificate.

When baptism is conferred solemnly (that is, with a cleric celebrating the full Rite of Baptism) in a chapel, hospital, or home, the minister is to transmit the data in writing to the territorial parish in which the place of baptism is located for recording in the baptismal register.

## **CONFIRMATION REGISTERS**

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Record the:

- Name of the person confirmed, including the maiden name of a woman,
- Date and place of baptism,
- Confirmation name (optional)
- Name of the father and mother, including her maiden name,
- Name of sponsor,
- Church and date of confirmation,
- Name of the minister of confirmation.

The place of baptism should be notified of the confirmation. If the baptism occurs in the same parish as confirmation, a notation should also be made in the baptism register.

When a person previously baptized in another Christian communion is received into full communion in the Church and confirmed, the church of baptism is not notified.

When confirmation is a joint celebration among a number of parishes, the parish hosting the event is the place of record.

## **MARRIAGE REGISTERS**

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All marriages, including those convalidated in the external forum, are to be entered.

Record the:

- Name of the groom,
- Name of the father and mother of the groom, including the mother's maiden name,
- Name of the bride, including her maiden name if a second marriage,
- Name of the father and mother of the bride, including the mother's maiden name,
- Date and place of baptism of each party,
- Church and date of the wedding;
- Names of the witnesses;
- Name of the priest or deacon asking for and receiving the couple's vows;
- Notation of any permissions, dispensation, and delegations obtained for the valid celebration of the wedding, including protocol number if existing.

The place of baptism should be notified when the marriage of a Catholic is celebrated, convalidated, or sanated. Include the names of the spouses, date and place of the wedding, and convalidation or sanation.

## **DEATH REGISTERS**

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All individuals buried from a parish, funeral home, or gravesite by a priest, deacon, or delegated minister of the parish, should be recorded in the parish death register.

- Name of the deceased person,
- Residential address of the deceased person,
- Date and place of death,
- Date and place of burial,

If the body has been cremated, note the cremation as well as the date and place of the interment of the ashes.

No notice of death needs to be sent to the place of baptism.

## **COMMUNION REGISTERS**

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Record the following in the First Holy Communion register:

- Name of the First Communicant,
- Parents names,
- Date and place of baptism,
- Church and date of First Communion,
- Name of main celebrant of the Mass.

## **OCIA RECORDS**

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Keep a binder for a record of those who celebrate the Rite of Entrance into the Catechumenate, with the full name, and date and place of birth of the catechumen, names of the minister of the Rite of Entrance and the sponsor(s), and the date and place of their admission. This is not a sacramental record.

The Book of the Elect should be kept permanently in the parish archives.

### **FOR THOSE BAPTIZED AT THE EASTER VIGIL:**

Note the sacraments in the:

- Baptismal register, noting there that the person was confirmed (and, if desired, noting First Communion)
- Confirmation register
- First Communion register

### **FOR CHRISTIANS RECEIVED INTO THE CHURCH (AT THE EASTER VIGIL OR ANOTHER TIME):**

Note the sacraments in the:

- Baptismal register, noting the date and church of baptism, and that the person made the Profession of Faith and was confirmed (and, if desired, noting First Communion),
- Confirmation register,
- First Communion register,
- Marriage register, if the marriage does not need validation.

### **FOR MARRIAGES VALIDATED IN THE CATHOLIC CHURCH:**

Note the marriage validation in:

- Baptismal register of the person baptized or received into the Church,
- Baptismal register of the Catholic parish where the spouse was baptized or received into the Church,
- Marriage register of the church where the marriage was celebrated

### Sample BAPTISM Register - Standard

NAME of Person Baptized	Place and Date of Birth	Date of Baptism	Father's Name Mother's Maiden Name	Sponsors	Officiating Clergy	Date of Confirmation	Records of Marriage. Ordination, Remarks
SMITH, (RC) James Joseph (m)	Canton, OH Aug. 28, 2023	Nov. 12, 2023	Thomas Smith (RC) Theresa Johnson (Byzantine)	Victor Smith Anne Johnson	Rev. John Joyce		

### Sample BAPTISM Register - Conditional Baptism

NAME of Person Baptized	Place and Date of Birth	Date of Baptism	Father's Name Mother's Maiden Name	Sponsors	Officiating Clergy	Date of Confirmation	Records of Marriage. Ordination, Remarks
MOORE Daniel Francis	Ashtabula, OH August 28, 1990	March 26, 2000	Donald Moore Frances Anderson	Gerald Moore Christine Anderson	Rev. Thomas Cipriano	April 5, 2004 St. Mary, Orwell	Baptized conditionally

### Sample BAPTISM Register - Unmarried Parents, no father noted

NAME of Person Baptized	Place and Date of Birth	Date of Baptism	Father's Name Mother's Maiden Name	Sponsors	Officiating Clergy	Date of Confirmation	Records of Marriage. Ordination, Remarks
HALL Robert John	Warren, OH April 16, 1974	June 6, 1974	Marie Hall	George Mills Barbara Hall	Dcn. Michael Johnson	Jan. 16, 1990	Married Katherine Jenkins , Sept. 9, 2000 St. John, Cleveland

### Sample BAPTISM Register - Unmarried Parents, father attested and noted

NAME of Person Baptized	Place and Date of Birth	Date of Baptism	Father's Name Mother's Maiden Name	Sponsors	Officiating Clergy	Date of Confirmation	Records of Marriage. Ordination, Remarks
EVANS Mary Elizabeth	Canton, OH Feb. 6, 1982	March 7, 1982	Mark Powell Margaret Evans	John Davis Mary Evans	Rev. Richard Becker	Feb. 15, 1995	CONFIDENTIAL Do not include on certificate: parents unmarried, Father attested to paternity and asked for name on record

### Sample BAPTISM Register Entries - Proxy Godparent

NAME of Person Baptized	Place and Date of Birth	Date of Baptism	Father's Name Mother's Maiden Name	Sponsors	Officiating Clergy	Date of Confirmation	Records of Marriage. Ordination, Remarks
SMITH James Joseph	Ravenna, OH Aug. 28, 1956	Sept. 10, 1956	Luke Smith Bernadette Johnson	Victor Smith Anne Johnson (Jane Smith as proxy)	Rev. John Joyce	April 5, 1966 Immac. Conc., Ravenna	Married Mary Ann Hall, Nov. 19, 1982 St. Richard, Danvers, MA

Sample BAPTISM Register - Christian Witness

NAME of Person Baptized	Place and Date of Birth	Date of Baptism	Father's Name Mother's Maiden Name	Sponsors	Officiating Clergy	Date of Confirmation	Records of Marriage. Ordination, Remarks
WILSON Paul Thomas	Ravenna, OH April 16, 1959	May 10, 1959	Thomas Wilson Theresa Williams	Mark Wilson Anne Jackson (Christian Witness)	Rev. John Joyce	Feb. 6, 1969 St. Patrick, Kent	

Sample BAPTISM Register - Bringing Baptized Child into the Church

NAME of Person Baptized	Place and Date of Birth	Date of Baptism	Father's Name Mother's Maiden Name	Sponsors	Officiating Clergy	Date of Confirmation	Records of Marriage. Ordination, Remarks
PARKER Matthew Leo	Salem, OH Aug. 28, 1990	Aug. 28, 1991 See note	Anthony Parker Olivia Fenwick	Edward Jones Marie Rooney	Rev. Robert Horvath	April 5, 2004 St. Paul, Salem	Baptized Aug. 28, 1991, by grandmother at home, per grandmother's testimony, Sept. 1, 1991; Rites supplied at church, Nov. 4, 1991

Sample BAPTISM Register - Baptism of Person of Catechetical Age and Above (OCIA)

NAME of Person Baptized	Place and Date of Birth	Date of Baptism	Father's Name Mother's Maiden Name	Sponsors	Officiating Clergy	Date of Confirmation	Records of Marriage. Ordination, Remarks
BROWN David Arthur	Youngstown, OH May 16, 1978	Mar. 30, 2024	William Brown Elizabeth David	Charles Miller Lisa Williams	Rev. Carlos Garcia	Mar. 30, 2024	Married Susan Thomas, Sept. 9, 2000, St. Michael, Canfield Baptized, confirmed, and received First Communion, Mar. 30, 2024

Sample BAPTISM Register - Reception into Full Communion

NAME of Person Baptized	Place and Date of Birth	Date of Baptism	Father's Name Mother's Maiden Name	Sponsors	Officiating Clergy	Date of Confirmation	Records of Marriage. Ordination, Remarks
WALTERS Mary Elizabeth	Erie, PA Feb. 6, 1982	July 15, 1982, St. John Episcopal, Erie, PA Profession of Faith Mar. 30, 2024	Matthew Bailey Martha Johnson	John Powell Mary Evans	Rev. Andrew Kaminski	Mar. 30, 2024	Received into Full Communion, Mar. 30, 2024. Married Martin Walters, Sept. 10, 2007, St. Mary, Conneaut.



### Sample BAPTISM Register - Ascription to Eastern Catholic Church

NAME of Person Baptized	Place and Date of Birth	Date of Baptism	Father's Name Mother's Maiden Name	Sponsors	Officiating Clergy	Date of Confirmation	Records of Marriage. Ordination, Remarks
FASSOUD Michael James	Youngstown, OH Mar. 10, 1982	Apr. 10, 1982	Robert Fassoud (Maronite) Melinda Nelson (RC)	Thomas Johnson Laura Johnson	Rev. Martin Adams		Ascribed as Maronite Catholic

### Sample BAPTISM Register - Testimony of Witness Verifying Reception of Sacrament

NAME of Person Baptized	Place and Date of Birth	Date of Baptism	Father's Name Mother's Maiden Name	Sponsors	Officiating Clergy	Date of Confirmation	Records of Marriage. Ordination, Remarks
TAYLOR Susan Elizabeth	Canton, OH Feb. 9, 2001	Sept. 7, 2001	Jude Taylor Phoebe Johnson	John Taylor Mary Johnson	Rev. Andrew Szabo	Jan. 30, 2015	Confirmed Jan. 20, 2001 at St. Mary, Houston, TX, attested to by mother and sister.

### Sample BAPTISM Register - Notation of Confirmation and Marriage

NAME of Person Baptized	Place and Date of Birth	Date of Baptism	Father's Name Mother's Maiden Name	Sponsors	Officiating Clergy	Date of Confirmation	Records of Marriage. Ordination, Remarks
SMITH James Joseph	Canton, OH August 28, 1956	Sept. 10, 1956	Thomas Smith Theresa Johnson	Victor Smith Anne Johnson	Rev. John Joyce	April 5, 1966 Immac. Conc., Ravenna	Married Mary Ann Hall, Nov. 19, 1982 St. Richard, Danvers, MA

### Sample BAPTISM Register - Notation of Ordination to Priesthood

NAME of Person Baptized	Place and Date of Birth	Date of Baptism	Father's Name Mother's Maiden Name	Sponsors	Officiating Clergy	Date of Confirmation	Records of Marriage. Ordination, Remarks
SIMPSON Joseph James	Warren, OH April 16, 1960	July. 10, 1960	Matthew Simpson Mary Davis	Mark Simpson Anne David	Rev. David Evans	Feb. 6, 1974	Ordained transitional deacon June 7, 1986 St. Columba Cathedral, Youngstown Ordained priest June 20, 1987, St. Columba Cathedral, Youngstown

### Sample BAPTISM Register - Notation of Ordination to Permanent Diaconate

NAME of Person Baptized	Place and Date of Birth	Date of Baptism	Father's Name Mother's Maiden Name	Sponsors	Officiating Clergy	Date of Confirmation	Records of Marriage. Ordination, Remarks
CRANE Andrew John	Ashtabula, OH Oct. 30, 1970	Dec. 1, 1970	Simon Crane Catherine Baker	Edward Crane Emily Baker	Rev. Timothy Johnson	Feb. 27, 1985 St. Mary, Conneaut	Married Elizabeth Cooke, Nov. 22, 2000 St. Mary, Conneaut Ordained permanent deacon Aug. 31, 2019, St. Columba Cathedral, Youngstown

### Sample BAPTISM Register - Notation of Place of Marriage and Site of Record if Different

NAME of Person Baptized	Place and Date of Birth	Date of Baptism	Father's Name Mother's Maiden Name	Sponsors	Officiating Clergy	Date of Confirmation	Records of Marriage. Ordination, Remarks
TAYLOR Bridget	Salem, OH Mar. 31, 1992	July 7, 1992	William Taylor Lauren Lowry	Gerald Taylor Melissa Lowry	Rev. John Jackson	Mar. 7, 2006 St. Paul, Salem	Married Robert Murphy, Nov. 19, 2012 Ohio Dominican Chapel, Records at St. Thomas, Columbus

### Sample BAPTISM Register - Notation of Declaration of Nullity

NAME of Person Baptized	Place and Date of Birth	Date of Baptism	Father's Name Mother's Maiden Name	Sponsors	Officiating Clergy	Date of Confirmation	Records of Marriage. Ordination, Remarks
SMITH James Joseph	Canton, OH August 28, 1956	Sept. 10, 1956	Thomas Smith Theresa Johnson	Victor Smith Anne Johnson	Rev. John Joyce	April 5, 1966 Immac. Conc., Ravenna	Married Mary Ann Hall, Nov. 19, 1982 St. Richard, Danvers, MA Decl. of Nullity, Boston, Protocol no. 139-99, Mar. 3, 1999

### Sample BAPTISM Register - Notation of Marriage after Annulment

NAME of Person Baptized	Place and Date of Birth	Date of Baptism	Father's Name Mother's Maiden Name	Sponsors	Officiating Clergy	Date of Confirmation	Records of Marriage. Ordination, Remarks
SMITH James Joseph	Canton, OH August 28, 1956	Sept. 10, 1956	Thomas Smith Theresa Johnson	Victor Smith Anne Johnson	Rev. John Joyce	April 5, 1966 Immac. Conc., Ravenna	Married Mary Ann Hall, Nov. 19, 1982 St. Richard, Danvers, MA Decl. of Nullity, Boston, Protocol no. 139-99, Mar. 3, 1999 Married Pamela Parker, Dec. 1, 2007, St. Peter, Canton

**Sample BAPTISM Register - Minor Change (Name Correction)**

NAME of Person Baptized	Place and Date of Birth	Date of Baptism	Father's Name Mother's Maiden Name	Sponsors	Officiating Clergy	Date of Confirmation	Records of Marriage. Ordination, Remarks
SMITH <del>Theresa</del> -Marie Therese	Canton, OH August 14, 1958	Sept. 9, 1958	Thomas Smith Theresa Johnson	Michael Smith Jean Johnson	Rev. John Joyce	April 9, 1968 Immac. Conc., Ravenna	

Copy of birth certificate to be placed in Supporting Document folder to corresponding register. Note register title, volume number, page, and entry number on copy of birth certificate.

**Sample BAPTISM Register - Major Change (Termination of Original Entry - Adoption)**

NAME of Person Baptized	Place and Date of Birth	Date of Baptism	Father's Name Mother's Maiden Name	Sponsors	Officiating Clergy	Date of Confirmation	Records of Marriage. Ordination, Remarks
(TAYLOR) Bridget REED	Salem, OH Mar. 31, 1992	July 7, 1992	(William Taylor) (Lauren Lowry) Joseph Reed Violet Martin	(Gerald Taylor) (Melissa Lowry)	Rev. George Jackson		DO NOT ISSUE CERTIFICATE FROM THIS ENTRY - SEE REED, P. 31 Adopted and name changed, Warren, OH, Case #001-001

**Sample BAPTISM Register - Major Change (Replacement of Original Entry - Adoption)**

NAME of Person Baptized	Place and Date of Birth	Date of Baptism	Father's Name Mother's Maiden Name	Sponsors	Officiating Clergy	Date of Confirmation	Records of Marriage. Ordination, Remarks
REED Bridget	Salem, OH Mar. 31, 1992	July 7, 1992	Joseph Reed Violet Martin		Rev. George Jackson	Mar. 7, 2006 St. Paul, Salem	Original record at (Taylor) Reed, p.20

**Sample CONFIRMATION Register - Standard**

Baptismal Name and Family Name	Place and Date of Baptism	Confirmation name	Father's Name Mother's Maiden Name	Sponsor	Minister of Confirmation	Date of Confirmation
REED Bridget	St. James, Warren July 7, 2004	Theresa	Joseph Reed Violet Martin	Elaine Barnes	Most Rev. Charles Burton	Mar. 7, 2018 Ss. Cyril & Methodius Church

**Sample MARRIAGE Register – Standard**

Contracting Parties	Place and Date of Marriage	Place and Date of Baptism	Parents	Witnesses	Officiating Cleric	Dispensations Remarks
RUSSELL James M.	St. Ambrose, July 7, 2004	July 6, 1979 St. William, Champion	Joseph Russell Jessica Hull	Thomas Marshall Virginia Summers	Rev. Paul Gibson	
WESTON Jane T.		Sept. 7, 1978 First Presbyterian Church, Warren	Russell Weston Jeanne Thornton			

**Sample MARRIAGE Register - Wedding with Dispensation from Canonical Form**

Contracting Parties	Place and Date of Marriage	Place and Date of Baptism	Parents	Witnesses	Officiating Cleric	Dispensations Remarks
PERKINS Salvatore	St. George, Lisbon June 6, 2018	Apr. 18, 1997 First Presbyterian, Lisbon	Joseph Perkins Stephanie Mullins	Nathan Hull Hannah Walker	Rev. Stephen Shehy	Dispensation from canonical form 131/18
MITCHELL Susan		Sept. 7, 1978 St. George	Gerald Mitchell Victoria Weller			

**Sample FIRST COMMUNION Register – Standard**

Baptismal Name and Family Name	Place and Date of Baptism	Father's Name Mother's Maiden Name	Minister of Confirmation	Date of First Communion
MILLER Bridget	St. Mary, Conneaut July 7, 2007	Ronald Miller Angela Hanley	Rev. Peter Roberts	May 4, 2015 St. Francis Cabrini Church

**Sample DEATH Register - Standard**

Name of Deceased	Residence	Age	Date and Place of Death	Date and Place of Burial	Attending clergy	Remarks
BREWER Bernard	123 E. Boston Ave. Masury, OH	93	May 21, 2002 Vienna, OH	May 28, 2002 Calvary, Youngstown	Rev. Edward Sheppard	Car accident Draper Funeral Home